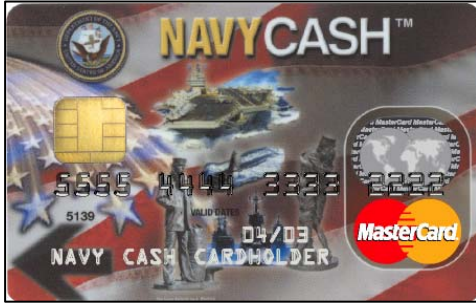


NAVY CASH[®]

FLASH!



Naval Supply Systems Command
TTN: Code 56
5450 Carlisle Pike
P.O. Box 2050
Mechanicsburg, PA 17055-0791

Navy Cash[®] Flash 06 - #001

27 November 2006

Attention: Disbursing Officer/Supply Officer

Purpose: To remind Disbursing personnel of Navy Cash Workstation protection responsibilities, in accordance with Navy Cash Standard Operating Procedures 8.2.1, Letters of Authority and the DOD Financial Management Regulation, Volume 5, Appendix D, K-Navy/Marine Cash, 4. Accountable Officer Responsibilities.

Discussion: The Navy Cash Workstation and Laptop are to be used for Navy Cash functions only. Instances have recently been documented where personnel are accessing the internet for personal use and unknowingly downloading viruses. Undetected viruses could render your Navy Cash System inoperable. In these instances an onsite visit is required incurring unplanned/unfunded costs for re-imaging of software. If it is determined that the Navy Cash Workstation has been used in an unauthorized manner, the expense associated will be the ship's responsibility. The DISBO is ultimately responsible for the Disbursing Office, the Navy Cash Workstation and the laptop. The DISBO is responsible for all individuals accessing disbursing equipment.

MARLENE HIGGINS
Director, Navy Disbursing

**Please Expedite Routing to:
Supply Officer, Disbursing Officer**